

**TPAS Cymru Annual Conference**

**Booking Form**

**Wednesday 16th and Thursday 17th November 2022**

**The Metropole Hotel, Llandrindod Wells, Powys LD1 5DY**

*\* Please note: 1 delegate per booking form*

|  |
| --- |
| **Name:** |
| **Organisation:** |
| **Email:** |
| **Please give details of any specific dietary needs?** |
| **Please give details of any accessibility needs?**  |
| **Anything else you think we need to be aware of?** |
| **Your choice of conference options (please tick)** | **Tenants** | **Officers and Members of****TPAS Cymru** | **Non Members of TPAS Cymru** |
| 1. **The complete package (Single Occupancy)✝**
* Tuesday night + Wednesday accommodation (inc. Breakfast Wednesday and Thursday morning) at the Metropole
* Evening meal and entertainment both nights
* Attendance for the 2-day conference (Wednesday and Thursday) inc. refreshments and hot lunch each day.
* Opportunity for advanced registration and attend AGM
 | **Fully Booked** |
| 1. **The complete package (Shared Occupancy)✝**

All the benefits of package 1 above but cheaper by sharing a room. Sharing with: ……………………………………………... | **Fully Booked** |
| 1. **The standard package (Single Occupancy)✝**
* Wednesday accommodation (inc. breakfast) at the Metropole
* Evening meal and entertainment on Wednesday night
* Attendance for the 2-day conference (Wednesday & Thursday) inc. refreshments and hot lunch each day.
 | **Fully Booked** |
| 1. **The standard package (Shared Occupancy)✝**

All the benefits of package 3 above but cheaper by sharing a room. Sharing with: ……………………………………………… | **Fully Booked** |
| 1. **Attend 2-day conference only**

2-day delegate option include refreshments, hot lunch, nice discount but not the evening meal or accommodation**Include Tuesday Evening Meal?****Include Wednesday Evening Meal?** | **£149** **[ ]** **£45 [ ]** **£45 [ ]**  | **£199** **[ ]** **£45 [ ]** **£45 [ ]**  | **£325** **[ ]** **£45 [ ]** **£45 [ ]**  |
| 1. **Wednesday Day Delegate Only**

inc. refreshments in the breaks and hot lunch | **£109** **[ ]**  | **£159** **[ ]**  | **£230** **[ ]**  |
| 1. **Thursday Day Delegate Only**

inc. refreshments in the breaks and hot lunch | **£89** **[ ]**  | **£159** **[ ]**  | **£220** **[ ]**  |

***Please see the Terms and Conditions overleaf***

**TERMS AND CONDITIONS**

* **All prices are exclusive of VAT.**
* Day delegate options include refreshments and lunch but not the evening meal or accommodation.
* Accommodation at the Metropole can only be provided for delegates booking the full residential**✝** options.
* TPAS Cymru **CANNOT** accept any provisional bookings.
* Only one delegate per booking form will be accepted.
* Written confirmation is required for **all** cancellations. Cancellations received before the date of **Friday 28th October 2022** will be refunded, minus an administration fee of £30.00. **No refunds** will be processed after this date.
* Registered delegates who do not attend the conference will be liable for payment in full unless written communication is received by the cancellation date.
* Any changes, such as names, made to the bookings after **Friday 28th October 2022** will incur an administration fee of £15.00 plus VAT per change.
* TPAS Cymru may have to cancel this event. In this case we will refund any payments received. We will not refund any costs you may incur as a result of the cancellation.

**[ ]  I have read and understood the above terms and conditions (please tick)**

**SIGNED:** .............................................................................................................................................

**PRINT NAME:** …………………………………………. **DATE:** …………………………………………

**PAYMENT INFORMATION**

[ ]  I enclose a cheque made payable to TPAS Cymru for £\_\_\_\_\_\_\_\_\_\_ *(remember to add VAT)*

[ ]  I am making a BACS payment to TPAS Cymru for £\_\_\_\_\_\_\_\_\_\_ *(remember to add VAT)*

*Account Number: 07463731 Sort Code:56-00-41*

**[ ]** Please invoice me for £\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please quote P.O. Number\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Name:** |
| **Organisation/Tenant Group:** |
| **Address:** |
| **Postcode:** | **Telephone:** |
| **Email:** |

**Please return this form, signed and completed before the deadline of mid-day Friday 28th October 2022 to:** iona@tpas.cymru